



PATIENT FINANCIAL RESPONSIBILITIES

In order to accommodate the needs and requests of our patients, we have enrolled in numerous managed care insurance programs and participate with Medicare. We have contracts with these insurance carriers, as you do with your carrier, which obligate us both to certain requirements.

If you are enrolled in **Medicare**, we are obligated by law to attempt to collect your co-insurance. Medicare has a fee schedule that we must abide by. Medicare reimburses us 80% of the allowed amount and expects you to pay the other 20%. If you have a medigap plan, the secondary will pay your 20%. You are also expected to pay your deductible at the beginning of the year.

If you are enrolled in a managed care plan, you are required to pay a co-payment at the time you receive services. This amount varies by insurance plan and the type of service you are receiving. As we are a specialty service, you must be referred to us by your primary care physician, who must provide us with a referral number. Many of the plans also require that we obtain a pre-certification number authorizing us to perform services other than a normal office visit, such as chemotherapy and hospital services. Unless these **referral and pre-certification** numbers are obtained prior to providing services, no payment will be made. To assist you, Georgia Cancer Specialists provides a department that makes calls to verify your insurance requirements and to obtain these numbers, but it is often very difficult to get a response. Please assist us by requesting a referral number from your primary care physician ensuring that we have these numbers prior to your visit. Be aware that there are also **Medicare and Medicaid managed care** programs available that also have these requirements.

If you have a **secondary insurance plan**, we will file one copy for your benefit. However, we will **not** follow up to see if they have received the claim or to insure that the company pays us. Please keep your primary Explanation of Benefits to re-file a claim to your secondary, should there be problems. In 90 days we will turn this balance over to you if we have not received payment.

If you are a cash patient or have a patient balance on your account, please speak to your financial counselor (if available) or call our billing office at 770-491-3610 to set up a payment plan.

Notify us immediately if you obtain new insurance or your insurance changes.

Georgia Cancer Specialists utilizes the services of a **billing agency, The Trillium Group**. If you have questions regarding your bill, please contact them at **770-491-3610**. Leave your full name and a brief message regarding the questions you have. They will review your account and call you with a response to your questions.

I have read and understand my financial responsibilities as stated above and agree to accept them as described.

Signature: _____

Date: _____